

Waynesboro City Public Schools

Corrective Action Plan for Kate Collins Middle School

Date: April 12, 2017

Plan Developed with Assistance from:

- Teachers
- Building Administrators
- Central Office Administrators
- Parents
- Community Members
- Business Partners

Triannual Meeting Dates:

For purposes of this Corrective Action Plan, the local division superintendent will agree that essential actions in the Corrective Action Plan are priority actions for the identified school. The local division superintendent will submit data quarterly and participate in each required triannual meeting and monitor, at a minimum, monthly progress of the essential actions. This Corrective Action Plan will be updated annually until Kate Collins Middle School is *Fully Accredited*. Additional essential actions may be required by the Virginia Department of Education. Essential actions may be added as additional needs are identified.

Essential Action	Title of Person(s) Responsible for Essential Action	Title of Person(s) Monitoring	Dates (Timeframe)	Documentation Required to Support Evidence of Progress/Completion
Implement and monitor a process to ensure lesson planning is aligned with the Standards of Learning.	<p>Implement: Teachers</p> <p>Monitor: Principals, Assistant Principals, Literacy Program Specialist, Math Intervention Specialist, Reading Specialist, Coordinator of Secondary Instruction</p>	<p>Implement: Principal, Assistant Principals</p> <p>Monitor: Director of Instruction</p>	<p>June 2016- June 2020</p>	<p>Lesson plans with evidenced-based feedback; common planning agendas and minutes; professional development sign-ins, materials, and next steps</p>
Implement and monitor a process to ensure lesson delivery is aligned with the Standards of Learning.	<p>Implement: Teachers</p> <p>Monitor: Principals, Assistant Principals, Literacy Program Specialist, Math Intervention Specialist, Reading Specialist, Coordinator of Secondary Instruction</p>	<p>Implement: Principal, Assistant Principals</p> <p>Monitor: Director of Instruction</p>	<p>June 2016- June 2020</p>	<p>Classroom walkthroughs and observations; classroom walkthrough and observation data; student data; professional development sign-ins, materials, and next steps</p>

Essential Action	Title of Person(s) Responsible for Essential Action	Title of Person(s) Monitoring	Dates (Timeframe)	Documentation Required to Support Evidence of Progress/Completion
Implement and monitor a process to ensure student assessments are aligned with the Standards of Learning.	<p>Implement: Teachers</p> <p>Monitor: Principals, Assistant Principals, Literacy Program Specialist, Math Intervention Specialist, Reading Specialist, Coordinator of Secondary Instruction</p>	<p>Implement: Principal, Assistant Principals</p> <p>Monitor: Director of Instruction</p>	June 2016- June 2020	Formative and summative assessments; student data; lesson plans; classroom walkthroughs and observations; professional development sign-ins, materials, and next steps
Implement and monitor data-driven student interventions.	<p>Teachers, Principal, Assistant Principals, Literacy Program Specialist, Math Intervention Specialist, Reading Specialist, Counselors, Student Support Specialist</p>	<p>Assistant Superintendent, Director of Instruction, Director of Student Services, Coordinator of Secondary Instruction, Division School Psychologists, Division School Social Worker</p>	June 2016- June 2020	<p>Virginia Tiered System of Supports (VTSS) matrix; VTSS calendar; Schoolwide Information System (SWIS) data; school climate survey data;</p> <p>Student attendance data;</p> <p>Student progress data; lesson plans; classroom walkthroughs and observations; student assessments</p>
Provide, implement, and monitor professional development on collaborative teaching and co-planning.	<p>Provide: Director of Student Services, Training and Technical Assistance Centers (TTAC)</p> <p>Implement: Teachers</p>	<p>Provide: OSI, Assistant Superintendent</p> <p>Implement: Principal, Assistant Principals</p>	June 2016- June 2020	Professional development sign-ins, materials, and next steps; master schedule; lesson plans; classroom walkthroughs and observations; TTAC onsite schedule; co-teaching chart

Essential Action	Title of Person(s) Responsible for Essential Action	Title of Person(s) Monitoring	Dates (Timeframe)	Documentation Required to Support Evidence of Progress/Completion
	Monitor: Principal, Assistant Principals	Monitor: Director of Student Services		

Authorizations

I (We) agree to work collaboratively to implement the essential actions required in the Corrective Action Plan for the purposes of improving student achievement in Waynesboro City Public Schools.

Printed Name: Dr. Jeffrey Cassell

Title: Superintendent of Waynesboro City Public Schools

Signature: 

Date: April 12, 2017

Printed Name: Ms. Janet Buchheit

Title: Principal of Kate Collins Middle School

Signature: 

Date: April 12, 2017

Printed Name: Beverly W. Rabal

Title: Director, Office of School Improvement

Signature: 

Date: 4/19/17